



# ENROLMENT AT ST PAUL'S

*Pre-Engagement Handbook*

# Enrolling at St Paul's Grammar School

## Useful Information

### Who can help me with my enrolment?

Your chosen educational agent in China can assist you with all aspects of the enrolment process. The names of the educational agents that St Paul's has an agreement with is listed at [http://www.stpauls.nsw.edu.au/enrolments/enrol\\_international.aspx](http://www.stpauls.nsw.edu.au/enrolments/enrol_international.aspx)

St Paul's Grammar School has also engaged a Marketing Representative in China, Ms Dee Xiao. She can be contacted at [dee.xiao@stpauls.nsw.edu.au](mailto:dee.xiao@stpauls.nsw.edu.au)

### What are the conditions of my acceptance?

To gain entry to the school you will have to submit the following documents:

1. Completed Application Form
2. AEAS Test Results
3. Copy of Passport
4. Recent School Report
5. Letter of Introduction written by the Applicant
6. Acknowledgment that the parents and applicant have read and understood all relevant policies.

### What course credit is applicable?

As this we only offer high school courses it is unlikely that you will be applying for course credit but if this is not the case please request a copy of our Course Credit Policy for more information.

### Please tell me about the courses you offer.

St Paul's Grammar Schools offers the NSW Board of Studies and International Baccalaureate Programs from Kindergarten to Year 12. From Kindergarten to Year 10 the two programs are taught concurrently. In Year 11 & 12 students have the option to

choose either the NSW Higher School Certificate or the International Baccalaureate Diploma. Further details on all of the courses offered at St Paul's can be found at [www.boardofstudies.nsw.edu.au/](http://www.boardofstudies.nsw.edu.au/) and [www.ibo.org/](http://www.ibo.org/)

### How much does the course cost?

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\$200	Application fee (once only – non-refundable) [if not previously paid]
\$12,623	Pre-paid Half year tuition fee (After the first six months the annual tuition fee is \$25,246)
\$7,000	Refundable Deposit (once only)
\$7,728	23 weeks Homestay Fees (\$336 per week. One half academic year)
\$3,500	On account of other charges and expenses including laptop lease and support and examination fees. This fee is reduced for Junior School students on a case by case basis.
\$900	Uniform
\$2,332	Overseas Student Health Cover – visa length cover – approximate cost
\$150	Homestay Placement and Homestay Annual Monitoring fee – after initial placement
\$500	Textbooks – Cost one off prepayment for students enrolling Years 7 -10

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### Where will I take my classes?

All classes are held on our large, semi-rural campus in Cranebrook, Sydney  
On what grounds can my enrolment be deferred, suspended or cancelled?  
Please refer to our policies by requesting a copy be sent to you via email.  
Pre-departure Advice for Successful First Experiences in Australia

- **Immigration and Customs**

- There are two checkpoints to pass through on arrival, each requires different things to be done and shown.
- Australian quarantine laws are strict to keep diseases out of the country – this means no food – even dried or frozen – may be brought into the country.
- Students under 18 years of age cannot carry tobacco or alcohol with them.
- After you complete the Immigration and Customs check and come out to the main arrivals hall, walk to the McDonalds restaurant near Arrival Gate A. Look for the driver from Penrith Prestige who will be holding a sign with your name on it, in both Mandarin and English. The driver will ask to look at your passport to check that he is speaking to the correct student. You will then be transferred to your homestay residence where you will be met by your homestay parents.

- **Use of Public Transport**

- Your homestay parents will show you where to catch the bus to school and to the shopping centre. They will arrange to meet you at the bus stop on your return home for the first few days.
- Use the train carriage with the blue light for all safe train travel. No International student should be travelling on public transport after dark without an adult.
- All students require to purchase an Opal Card for all travel on public transport. Only students under 16 are eligible for concession fares. Details about how to purchase an Opal card can be found at <https://www.opal.com.au/en/about-opal/how-do-i-get-an-opal-card/>

- **Crossing Roads**

- It is important to cross busy roads at the traffic lights. Please obey the red light and do not cross. Drivers in Australia are generally obedient to the rules of the road. However, use caution at zebra crossings.
- Traffic in Australia drives on the left side so 'Look Right' before stepping onto the road.

- **Shopping**

- Your homestay will ensure you know where to buy grocery and stationery items that you need. Generally, the big supermarkets and chain stores will have items available at a reasonable cost.

- **Medical Treatment**

- All International Students are covered by health insurance that covers them for medical care.
- Homestay parents can arrange a private consultation for students with a Mandarin speaking doctor in the local area.
- Minor medical matters are managed by the local doctor and not the hospital.

- **Emergency Care**

- In case of emergency please advise your homestay parents. If you are not at home the number to call in an emergency is 000. You will need to tell the operator the type of emergency and your location.

- **Costal Safety**

- Insure that you only swim in the sea in the area 'between the flags' on the beach.
- Take care with the Australian sun and use a sunscreen lotion.

## First Day at School

Your homestay parents will arrange for you to get to school on your first day. At school you will be met by your House Master who will introduce you to your teachers and help you to make friends with the other students. During your first days at school you will undertake an Orientation Program for International Students which will help you settle into school in Australia. In addition to learning about school routines, the school staff will help you set up a bank account, get an Australian Mobile phone sim card and set up your internet access.

## Assistance at School

There are many people at the school that are here to help you with any questions or problems you may have. In the early days of your arrival at St Paul's Grammar School the best teachers to talk to are the China Liaison Officer who can speak to you in Mandarin. If your question is about homestay you can speak to the Homestay Coordinator or ask the China Liaison Officer to speak to her with you.

## The ESOS Framework

Details about the ESOS Framework can be found at <https://internationaleducation.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx>

**The Registrar**  
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